



July 10, 2014

DIVISION MEMORANDUM

SUBMISSION OF SCHOOL- BASED CHILD PROTECTION AND ANTI-BULLYING AND REPORTS ON COMPLIANCE

TO **Assistant Superintendents**

Division Supervisors/Coordinators

Public Schools District Supervisors/ OICs

Public Elementary and Secondary School Heads Heads, Private Elementary and Secondary Schools

- Attached is Regional Memorandum No. 387 s. 2014 entitled, SUBMISSION OF SCHOOL-1. BASED CHILD PROTECTION AND ANTI-BULLYING AND REPORTS ON COMPLIANCE for your reference and quidance.
- For purposes of emphasis, Section 2 a & b of the said Memorandum is quoted for easy reference, to wit:
 - a. All public and private kindergarten, elementary and secondary schools MUST submit the following to the School Division (SDOs) on or before July 3, 2014:
 - i. Copy of the School's Anti-Bullying Policy or Child Protection Policy; and
 - ii. Report on relevant information and statistics on bullying and retaliation from the preceding school year (Enclosure No. 1)

Further, all private kindergarten, elementary and secondary schools which will apply or with pending application for permit to operate and/or recognition, must submit a copy of the School's Anti-Bullying Policy or Child Protection Policy in addition to the requirements prescribed by the existing rules of the Department."

- "b. The SDOs must submit to the Regional Office on or before July 31, 2014 the following:
 - i. Consolidated report on the submission of School-Based Child Protection or Anti-Bullying Policies (Enclosure No. 2); and
 - ii. Consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 3)"
- Wide dissemination, preferential attention and compliance of this Memorandum is 3. desired.

D./MONISIT, Ed. D. Schools Division Superintendent

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REPUBLIKA NG PILIPINAS REPUBLIC OF THE PHILIPPINES

KAGAWARAN NG EDUKASYON

DEPARTMENT OF EDUCATION REHIYON VII, GITNANG VISAYAS

Region VII, Central Visayas Sudlon, Lahug, Cebu City



July 2, 2014

REGIONAL MEMORANDUM NO. 387, s. 2014

SUBMISSION OF SCHOOL-BASED CHILD PROTECTION AND ANTI-BULLYING POLICIES AND REPORTS ON COMPLIANCE

TO

Schools Division/City Superintendents

Officers-in-Charge of Regular/City Divisions

Head, Public and Private Elementary and Secondary Schools

All Others Concerned

- 1. DepED Order No. 55 s. 2013, entitled Implementing Rules and Regulations (IRR) of Republic Act No. 10627 Otherwise known as the *Anti-Bullying Act of 2013*, took effect on January 3, 2014, fifteen days after its publication on December 19, 2013.
- 2. Pursuant to the provisions in the (IRR) of Republic Act No. 10627, the Schools Division Superintendents are hereby directed to ensure compliance with the following:
 - a. All public and private kindergarten, elementary and secondary schools must submit the following to the School Division Office (SDOs) on before July 3, 2014:
 - i. Copy of the School's Anti-Bullying Policy or Child Protection Policy; and
 - ii. Report on relevant information and statistics on bullying and retaliation from the preceding school year (Enclosure No. 1)

Further, all private kindergarten, elementary and secondary schools which will apply or with pending application for permit to operate and/or recognition, must submit a copy of the School's Anti-Bullying Policy or Child Protection Policy in addition to the requirements prescribed by the existing rules of the Department.

- b. The <u>SDOs</u> must submit to the Regional Office on or before <u>July 31, 2014</u> the following:
 - Consolidated report on the submission of School-Based Child Protection or Anti-Bullying Policies (Enclosure No. 2); and
 - ii. Consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 3).

Regional Director's Office: Tel. nos.: (032) 231-1433; 231-1309; Telefax 414-7399; 414-7325; Asst. Regional Director's Office Telefax: (032) 255-4542; Field Effectiveness Division: (032) 414-7324; Curriculum Learning Materials Division (032) 414-7323; Quality Assurance and Accountability Division: (032) 231-1071; Resource Mobilization and Special Programs and Projects Division: (032) 254-7062; Training and Development Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065; Administrative Division: (032) 414-7326; 255-1313; 414-7366 414-4367; Budget and Finance Division: (032) 256-2375; 253-8061; 414-7321 Website: http://www.depedro7.com.ph

- 3. The **Regional Office** will submit the consolidated report to the Office of the Undersecretary for Legal Affairs on or before **August 15, 2014**;
 - i. Consolidated report on the submission of School-Based Child Protection Policy or Anti-Bullying Policies (Enclosure No. 4);
 - ii. Regional consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 5).
- 4. Immediate dissemination of this Memorandum is desired.

CARMELITA T. DULANGON

Director IIIOfficer-in-Charge

Dir.CTD/ifc

Page1-Submission of School-Based Child Protection Policy



Republic of the Philippines Department of Education



RD2014-11392 24 - Jun 24 - Jun

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DepEd MEMORANDUM No. 68, s. 2014

SUBMISSION OF SCHOOL-BASED CHILD PROTECTION AND ANTI-BULLYING POLICIES AND REPORTS ON COMPLIANCE

To: Regional Directors

Schools Division Superintendents Heads, Public and Private Elementary and Secondary Schools

All Others Concerned

- DepEd Order No. 55 s. 2013, entitled Implementing Rules and Regulations (IRR) of Republic Act No. 10627 Otherwise Known as the Anti-Bullying Act of 2013, took effect on January 3, 2014, fifteen days after its publication on December 19, 2013.
- 2. In this connection, the following provisions in the IRR as enclosed in said Order are reiterated:

a. Schools

Reporting Requirement (Rule VII, Section 13), provides that:

i. All private and public kindergarten, elementary and secondary schools shall submit a copy of their child protection or anti-bullying policy to the Division Office within six (6) months from the effectivity of this IRR. They shall also submit to the Division Office within the first week of each school year a report on relevant information and statistics on bullying and retaliation from the preceding school year.

In addition to the requirements for an application for a permit to operate and/or recognition as prescribed by the existing rules of the Department, private schools shall submit a child protection or antibullying policy to the Regional Director. The Regional Director shall review the policy to ensure that it is consistent with the Act and this IRR.

- b. Division Offices (Rule VI, Section 8.3 (B) and (E), provides that:
 - The Division Offices shall monitor the adoption of anti-bullying policies in all public and private elementary and secondary schools within the Division, maintain a repository of such policies, and submit reports on compliance to the Regional Office; and
 - ii. The Division Offices shall review the anti-bullying policies submitted by the schools, to ensure compliance with this IRR.
- c. Regional Offices (Rule VI, Section 8.2 (B) and (C), provide that:
 - The Regional Offices shall review the policies adopted by public and private schools forwarded by Division Offices as required by the Act and submit consolidated reports to the Central Office through the Office of the Undersecretary for Legal and Legislative Affairs; and

ii. The Regional Offices shall consolidate reports on incidents and cases of the Division Offices within the Region and submit a Regional Report to the Office of the Undersecretary for Legal and Legislative Affairs.

d. Sanctions for Non-compliance (Rule VII, Section 14), provides that:

i. Public Schools

School personnel of public kindergarten, elementary or secondary schools who fail to comply with the provisions of the Act or this IRR shall be subject to administrative disciplinary proceedings in accordance with the Civil Service Rules and the relevant issuances of the Department of Education.

ii. Private Schools

School personnel of private kindergarten, elementary or secondary schools who fail to comply with the requirements of the Act or this IRR shall be subject to appropriate disciplinary sanctions as may be imposed by the private school. A copy of the decision in such cases shall be submitted to the Division Office.

Private schools that fail to comply with the requirements of the Act or this IRR shall be given notice of such failure by the Division Office. The school shall be given thirty (30) days to comply. An extension of not more than one (1) month may be granted by the Regional Director in meritorious cases.

The Secretary of the Department of Education, through the Regional Director, may suspend or revoke, as appropriate, the permit or recognition of a private school that fails to comply with the requirements under the Act or this IRR.

- 3. Pursuant to the abovementioned provisions, all concerned are hereby directed to ensure compliance with the following:
 - a. All public and private kindergarten, elementary and secondary schools must submit the following to the school division office (SDOs) on or before July 3, 2014:
 - Copy of the School's Anti-Bullying Policy or Child Protection Policy; and
 - Report on relevant information and statistics on bullying and retaliation from the preceding school year (Enclosure No. 1).

Further, all private kindergarten, elementary and secondary schools which will apply or with pending application for permit to operate and/or recognition, must submit a copy of the School's Anti-Bullying Policy or Child Protection Policy in addition to the requirements prescribed by the existing rules of the Department.

- b. The SDOs must submit the following to their respective regional office (RO) on or **before July 31, 2014**:
 - Consolidated report on the submission of School-Based Child Protection or Anti-Bullying Policies (Enclosure No. 2);
 - Consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 3).

- c. The ROs must submit the following to the Office of the Undersecretary for Legal and Legislative Affairs on or before August 15, 2014:
 - Consolidated report on the submission of School-Based Child Protection or Anti-Bullying Policies (Enclosure No. 4);
 - ii. Regional consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 5).

4. Immediate dissemination of this Memorandum is desired.

BR. ARMIN A LUISTRO FSC

Secretary

Encls.:

As stated

References:

DepEd Order: (No. 55, s. 2013) DepEd Memorandum: No. 180, s. 2013

To be indicated in the <u>Perpetual Index</u> under the following subjects:

LEGISLATION
POLICY
PUPILS
REPORTS
RULES and REGULATIONS
SCHOOLS
STUDENTS

Madel: <u>Submission of School-Based Anti Bullying Version 2</u> 0326-April 30, 2014/5-2/5-6

(Enclosure No. 1 to DepEd Memorandum No. 68, s. 2014)

(To be submitted to the Division Office on or before July 3, 2014)

Report on Incidents of Bullying and Retailation School Year 2013-2014

School ID: School : Address:													
Jassification:	(Public/ Private)					•							
evel:	(Kindergarten/Elementary/ Secondary):	Elementary/ Se	condary):			•							
7-1-2 26 642		Nat	Nature *		SMILDIA			RESPONDENTS	STN			SCHOOL	
Incident	Physical	Psychological	Cyber-Bullying	Psychological Cyber-Bullying Retaliation**	Name (Last Name, First Name M.f.)	Age	Sex	Name (Last Name, First Name M.I.)	Age	Sex	Action Taken	Recommendation	(Resolved/ Unresolved/ Pending)
							1						
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Date:	Designation	Reviewed and Conformed by:			
		Date:	Designation	Prepared by:	

^{*}Pur a check (/) on the nature of bullying incident or retalistion. Choose one.
**Retalistion refers to any act against a person who reports bullying, who provides information during an investigation of bullying, or who is a witness to or has reliable information out bullying (RA 10627)
*** Status - Resolved - both the witchin and the student offender/respondent have undergone intervention program
*** Pending - the incident is pending investigation
witch more student offender/respondent is still undergoing intervention program
Unresolved - failed to conduct investigation or intervention; no action

(To be submitted to the Regional Office on or before July 31, 2014) (Enclosure No. 2 to DepEd Memorandum No. 68, s. 2014)

Division Consolidated Reports on the Submission of School-Based Child Protection or Anti-Bullying Policies (As of July 2014)

otal Number of Public Schools:	To	tal Number of Private		
Elementary:			Kindergarten:	
Secondary:			Elementary:	
TOTAL			Secondary:	
			TOTAL	
		<u> </u>		
		Poli	cy Submitted *	
Name of School	School I.D.	School-Based Child Protection Policy with Anti-Bullying Policy	School-Based Child Protection Policy <u>without</u> Anti-Bullying Policy	Anti-Buliying Policy only
Public				
A. Elementary				
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B. Secondary				
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D. Flamentonia		TOTAL:	TOTAL:	1.4
B. Elementary				
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		TOTAL:	TOTAL:	TOTAL:
C. Secondary			 	+
			+	1
			1	
		TOTAL:	TOTAL:	TOTAL:

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs an or before Avaust 15, 2014)

Page 1 of 2

Regional Consolidated Reports on the Submission of School-Based Child Protection or Anti-Bullying Policies (As of July 2014)

Region:

TOTAL									Division		
						-			Total No. Of Private Kindergarten Schools		
									No. Of Schools with Anti- Bullying Policy School- incorporated in Cl the School- Based Child Protection Policy	Kindar	
									No. Of Schools with Child Protection Policy only	rarten	
									No. Of Schools with Anti-Bullying Policy only		
									Total No. Of Private Elementary Schools		
									No. Of Schools with Anti- Bullying Policy Incorporated in with Child with Anti- the School- Based Child Policy only Policy No. Of Schools with Anti- Protection Policy Po	Elementary	Private School
									Na. Of Schools with Child Protection Palicy only	entary	lool
							-		No. Of Schools with Anti- Bullying Policy only		
									Total No. Of Private Secondary Schools		
									Na. Of Schools with Anti- Bullying Policy incorporated in the School- Based Child Protection Policy	Secondary	
									Na. Of Schools with Child Protection Policy only	Jary	
									No. Of Schools with Child Protection Policy only Policy only		

- Instruction:
 1. Write all the Divisions within the Region.
 2. Using "ANNEX 8" of this DepEd Memorandum, write the number of policies submitted by the schools in the Division.
 3. Get the total number of policies submitted per category.

Regional Consolidated Reports on the Submission of School-Based Child Protection or Anti-Bullying Policies (As of July 2014)

Region:

TOTAL							Division
							Total No. Of Public Elementary Schools
							No. Of Schools with Anti- Bullying Policy incorporated in the School- Based Child Protection Policy
							No. Of Schools wit Child Protection Policy only
							No. Of Schools Total No. Of with Anti- Bullying Policy Secondary only Schools
							otal No. Of Public Secondary Schools
							Seconols with Anti-Bullying Policy incorporated in the School-Based Child Protection Policy
							Secondary No. Of Schools with Anti- Bullying Policy incorporated in with Child with Anti- the School- Based Child Policy only Protection Policy Policy Secondary No. Of Schools with Anti- Bullying Policy only only
							No. Of Schools with Anti- Bullying Policy only

Prepared By:

Date: Designation

Reviewed and Conformed by:

Date:

Designation

(Enclosure No. 5 to DepEd Memorandum No. 68, s. 2014)

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before August 15, 2014)

Page 1 of 2

Regional Consolidated Reports on Incidents of Bullying and Retaliation School Year 2013-2014

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ale lims on	Netur Physical No. of Victims Male Female	Elementary Naturallying Incidents Naturallying Incidents Naturallying Retailation Physical Order Southins No. of Victims No. o

- Write all the Division awithin the Region on the first column.
 Using "ANNEX C" of this Depted Memorandum, write the number of incidents of bullying according to nature, per category.
 Get the sub-total per nature of the reported incident, per category.
 Get the Tatel no. of Incidents per nature.

Regional Consolidated Reports on Incidents of Bullying and Retaliation School Year 2013-2014

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